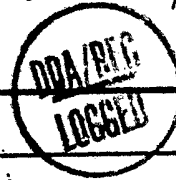


OTE - 1026-87

DDA SUBJECT FILE COPY



## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Nomination for DS&amp;T Career Development Course No 33

FROM:

Director of Training and Education  
1026 C of C

EXTENSION

NO.

OTE 1026-87

DATE

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

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DDA 87-1153

0 8 JUN 1987

MEMORANDUM FOR: Director of Communications  
Director of Finance  
Director of Information Technology  
Director of Logistics  
Director of Medical Services  
Director of Personnel  
Director of Security  
Director of Training and Education  
Special Support Assistant to the DDA  
Chief, Career Management Staff, DA  
Chief, Management Staff, DA

FROM: William F. Donnelly  
Deputy Director for Administration

SUBJECT: Nominations to DS&T Career Development  
Course No. 33

1. The Directorate of Science and Technology is once again asking for nominations to their DS&T Career Development Course. This course is intended for officers in the mid-level grades, GS-12 through GS-15, who have been identified as having potential for advancement to senior positions. The Directorate of Administration has been asked to nominate one primary candidate and one alternate.

2. The course will be conducted 14 September through 11 December 1987.

3. A copy of the course objectives is attached for your information.

4. When nominating an individual, please consider people who have a minimum of five years of Agency service and who have a future career expectancy of at least ten years.

5. You are encouraged to consider minority and female officers.

6. Please submit one copy each of a nominating statement which includes their ranking, a current biographic profile, and the two most recent PARs. Your nomination should be submitted to [redacted] Senior Training Officer (STO/DA) by 30 June 1987.

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7. If you have any questions, please contact the STO/DA on [redacted]

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[redacted]  
William F. Donnelly

Attachment:  
as stated

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